



**TIFFIN PARENTS' ASSOCIATION  
AGM MINUTES**

Thursday 11 February 2021  
Zoom Meeting

**Present:** Please see attached list.

Apologies Mr. Gascoigne.

**1. Welcome from Co-chair**

Johanna Pursey welcomed everyone to the AGM and mentioned the fact that she was impressed with Tiffin how they've supported both the parents and students.

**2. TPA Committee Vacancies**

The following vacancies within the TPA were announced in an email before the meeting.

- **Co-Chair x 2** - Requires around 1 hour a month but can be more when there is an event on.
- **Trading post coordinator**
- **Trading post sports kit coordinator**
- **Class rep coordinator**
- **200 club coordinator** - Club has been running for 15 years. Requires 1 hour per month.

**3. Co-Chair's Report**

- The Trading post sale for March/April was cancelled however, the sale did take place in October and raised £1,668, the most we have ever taken in uniform sales.
- Any uniform that the shop wasn't able to sell was gifted to the school.
- Was an attempt to do Christmas parking but with restrictions in place this didn't happen.

**4. Tiffin 200 Club**

- The Tiffin 200 Club (parents make a monthly donation and join a monthly draw for the opportunity to win cash prizes), is currently run by Bal Dowrich. She will be stepping down at the end of the year and so needs someone to take over.
- The 200 club more or less runs itself but someone needs to manage money coming in and manage the monthly draws. £1000 was donated to Tiffin.





**8. Acceptance of Account and Minutes**

- Minute poll - 10 voted
- Finance poll 15 voted

**9. Election of officers**

- Kanchana Sivarajah nominated and voted in for Co-Chair.
- Archana Shukla nominated and voted in for 200 Club Coordinator. Bal Dowrich will handover.
- Trading Post Coordinator, Trading Post Sports Kit Coordinator and Class Rep Coordinator still need volunteers. If you would like to volunteer for these roles please contact Johanna Pursey.